



26 Jan 2026

Dear Parents and Carers,

I hope you have all had a positive start to the new year. It has been wonderful to see the children settle back into their routines and dive into their Spring Term learning with such enthusiasm.

As we move through January, I have several important updates to share with you regarding our team, our school site, and daily routines.

### Staffing Updates

First and foremost, I must share that Miss Houldsworth and Meena continue to be away from school. As a school community, we continue to send them our very best wishes during this time.

As we approach the end of this half term, we will also be saying goodbye to two valued members of our support staff:

- Mr. Sam Rhodes, our Year 5 Teaching Assistant, will be leaving us to move back to Grimsby.
- Morgan O'Neill will also be moving on to pastures new at the February half-term.

Both Sam and Morgan have built fantastic relationships with our pupils and have worked incredibly hard during their time at Spring Bank. We thank them for their dedication and wish them the absolute best of luck moving forward.

We will keep you updated in terms of staffing moving forward.

### Attendance and Punctuality

Ensuring your child is in school, on time, every day is vital for their academic progress and social wellbeing. Lessons at Spring Bank start promptly at **9:00am**. Unfortunately, we have noticed that some families continue to bring their children late on a regular basis. Arriving late not only means your child misses the essential introduction to their morning lessons but can also be disruptive to the rest of the class.

Furthermore, if your child is going to be absent, it is the parent/carer's responsibility to inform the school office as soon as possible. Please help us by making that quick phone call to the school office on 0113 2043120. If you send the class teacher a message, they may not see this until later in the school day.

### School Dress Code

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I would like to take this opportunity to remind families of our expectations regarding school dress. We have recently noticed an increase in children wearing football kits representing various teams, as well as loungewear and pyjama-style clothing. Please note that these items are not appropriate for the school environment. Additionally, such clothing often does not provide adequate protection against the current cold and damp weather. We ask for your support in ensuring children arrive in appropriate school attire.

## PTA Projects: Playgrounds, Murals, and Forest Schools

Our wonderful PTA currently has two large-scale projects running simultaneously to improve our school environment:

**1. Playground Development & Murals** The PTA is hard at work developing the KS1 playground area. This will be an asset for all children to access and will allow us to further develop "continuous provision" in Year 1. Alongside this, we are arranging for vibrant murals to be painted on both the KS1 and KS2 walls. Many children have already submitted brilliant ideas, but there is still time to have a say! Any further input or designs should be handed into the school office by **Friday 30th January**.

**2. Forest School Area** The second project involves transforming our current garden area into a designated Forest School space. This will provide a fantastic outdoor learning environment for our pupils. The PTA is inviting families to a meeting on **Friday 6th February after school** to discuss how you can get involved and support the development of this area. We would love to see you there!

## Stay Connected

We are making a conscious effort to share more of our pupils' daily highlights on social media. Please follow our **Facebook page** to see the wonderful work happening across the school: [Spring Bank Primary Facebook Page](#)

Thank you for your continued support and partnership.

Warm regards,

**Jordan License** Headteacher